

KANE-DUPAGE SOIL & WATER CONSERVATION DISTRICT

Board Meeting Minutes – January 12, 2017

Call to order – Chairman Fabrizius called the meeting to order at 7:07 p.m. in the Executive Conference Room at 2315 Dean St., Suite 100, St. Charles, IL. Board members present were: Fabrizius, Pauling, Konen, and Soliz. Staff members present were: Hagen-Moeller, Morgan, Curran, and Rankin. Director Womack was absent, as was staff members, Rospopo and Shroder.

Approval of Agenda – Motion made by Soliz to approve the agenda and seconded by Pauling, and **motion carried.**

Approval of Minutes – Motion made by Konen to approve the December 8, 2016 board meeting minutes, and seconded by Soliz, and **motion carried.**

Correspondence: None

Time Sheets: Motion made by Konen to approve the time sheets, and seconded by Pauling, and **motion carried.**

LUO Review: Motion made by Soliz to approve LUO 16-100 thru 16-103 and 16-105 thru 16-111 seconded by Pauling, and **motion carried.**

Staff Reports

Administrative Coordinator report – (see attached).

Resource Conservationist report – (see attached).

Resource Analyst report (see attached).

1st Office Assistant report – (see attached).

2nd Office Assistant – (see attached).

District Conservationist – (see attached)

Board Action Items

Motion made by Pauling and seconded by Soliz to deny the motion to approve the request for a no report on LUO 16-104 and **motion carried.** Motion made by Pauling and seconded by Soliz to prepare a report for the petitioner at no charge due to a change in zoning and **motion carried.**

Motion made by Soliz and seconded by Konen for the purchase of Microsoft Office 365 Small Business Premium and Microsoft Office 2016 and **motion carried.**

Financial report and current bills – Motion made by Soliz to accept financial report for December and pay current bills seconded by Pauling, and **motion carried.**

Committee Reports

Personnel

Urban. Ken Shepro will look into the toll way issue and get back to us. There was a discussion about raising the SESC fee. Curran to review and get back to board with recommendation.

Agriculture

Legislative

Old Business none.

New Business Discussed Open Meetings Act and District's Executive Session Policy to determine a way to review and transcribe the executive session tapes. Rankin to advise the board on the total number of tapes by year that need to be transcribed. Hagen-Moeller to contact Ken Shepro and Joe Bybee for more guidance. More discussion regarding this issue at next board meeting.

Motion made by Soliz and seconded by Konen to adjourn the board meeting at 9:10 p.m. and **motion carried.**

Respectfully submitted,

William Pauling
Secretary/Treasurer

SMR