**KANE-DUPAGE SOIL & WATER CONSERVATION DISTRICT**
Board Meeting – February 14, 2013

**Call to order** – Chairman Fabrizius called the meeting to order at 4:01 p.m. in the Executive Conference Room at 2315 Dean St., Suite 100, St. Charles, IL. Board members present were: Fabrizius, Pauling, Konen, Mary O. and McAllister. Staffs present were: Hagen-Moeller, Jacobs, Jennings, Loth and Rospopo. Maggie Soliz was also in attendance

**Approval of Agenda** - Motion made by Konen, seconded by Mary O. to approve the agenda **and motion carried.**

**Approval of Minutes** – Konen made the motion to approve the January 10, 2013 board meeting minutes, seconded by Mary O. and **motion carried.**

**Correspondence –** Received letter from department of Ag approving the elections; received Kane County Ag Days letter including more detail on the event, everyone needs to sign up to work a time slot; Elgin Courier featured a Jelkes Creek article; Kane County Farm Bureau is asking for sponsorship

**Time Sheets –** Motion made by Mary O. and seconded by Pauling to approve time sheets and **motion carried.**

**LUO review –** Mary O. motioned to approve LUO's 13-01 thru 13-03, seconded by McAllister and **motion carried.**

**Staff reports**

**Administrative Coordinator report –** (see attached) received last Jelkes invoice; please sign up to work at time slot at Ag Days

**Resource Conservationist report –** (see attached) Sending SSRP/Cost Share applicants to Springfield to get approved; working with Jim SSP money for waterway; talked with Brian and Rick regarding toll way, they do not want to lose relationship they have with KDSWCD, would like to remain in touch if a situation arises where they would need technical assistance for an issue.

**Resource Analyst report –** (see attached) starting work on SESC projects; will go over revisions made on the LUO Guidebook; continuing to work on close-outs, weather permitting

**District Conservationist report** – Finished second batching for programs; pushing air quality imitative; attended the cover crop meeting; continuing work on contract mods.

**Board Action Items**

Motion made by McAllister and seconded by Mary O. to approve well sealing for Chuck Sebaski not to exceed $400, **motion carried.**

Motion made by McAllister and seconded by Mary O. to approve Hagen-Moeller attendance at Project WET Facilitator Training, $50 and EEAI Conference, $70, **motion carried.**

**Financial report and current bills –** Motion made by McAllister and seconded by Pauling to accept financial report, pay current bills and **motion carried**.

**Training –** N/A

**Committee Reports**

Personnel – N/A
Urban – NACD webinars will highlight the urban manual; will be doing a webinar in March
Agriculture – WTTW had a channel lakes program that showcased the area and Garfield history
Legislative – N/A
Marketing- Continuing development of gaining corporate contacts to get in touch with donors
MOU Development – Toll way does not want to lose relationship with SWCD, may seek assistance on technical questions if an issue arises

**Old Business –** Annual Meeting – Need to get in touch with more attendees
Elections – Maggie Soliz

**New Business –** LUO format revisions – explained by Ashley

Motion made by Konen and seconded by McAllister to adjourn the board meeting at 6:08 p.m., **motion carried.**

Respectfully submitted,

Michelle Loth
Office Assistant