

## KANE-DUPAGE SOIL & WATER CONSERVATION DISTRICT

Board Meeting Minutes – July 14, 2016

**Call to order** – Chairman Fabrizius called the meeting to order at 7:04 p.m. in the Executive Conference Room at 2315 Dean St., Suite 100, St. Charles, IL. Board members present were: Fabrizius, Pauling, Soliz, Konen and Womack. Staff members present were: Hagen-Moeller, Curran, and Shroder. Morgan, Rospopo and Rankin were absent.

**Approval of Agenda** – Motion made by Soliz to approve the agenda and seconded by Pauling, and **motion carried**.

**Approval of Minutes** – Motion made by Konen to approve the June 9, 2016 board meeting minutes and seconded by Womack, and **motion carried**.

**Correspondence:** Fabrizius received a letter from Myron Kirby asking him to withdraw his Open Meetings Act Request for Review with the Office of the Attorney General. The board felt it was alarming that he would even ask such a thing, and agreed that unless the bylaws changed to reflect more transparency from the association, we would not withdraw. It was decided that Fabrizius will craft a letter in response and inform the board of that response.

Also from the AISWCD, a letter from Gina Bean came with an invoice for our share of the workers compensation audit cost. The letter states that this was voted on in the Quarterly Board meeting. The question to the board was: do we pay this? No.

It was also discussed that Gina Bean has submitted her resignation, and it seems a good practice to have a complete audit done to make sure that all procedures have been followed and all money is accounted for. It was decided that we needed to find where this is mentioned in the minutes.

**Time Sheets** - Motion made by Konen to approve the time sheets, and seconded by Pauling, and **motion carried**.

**LUO Review** – Motion made by Pauling to approve LUO 16-044, thru 16-048, seconded by Soliz, and **motion carried**.

### Staff Reports

**Administrative Coordinator report** – (see attached) Hagen-Moeller discussed the need for a fiscal review of the KDSWCD books to correct any errors she may have made over the course of the year. She will bring a contract to cover this at the next board meeting.

**Resource Conservationist report** – (see attached). Curran talked about good progress in training Morgan and that this has been a slow month which has helped. She is confident that business will pick up next month and they should even get to see the Shodeen subdivision soon, and the second phase of Longmeadow will start as soon as they get the check to us.

**Resource Analyst** report (see attached). Morgan is currently at the Boot Camp that Fabrizius enrolled her for last month. Curran would like her to get her CPESC-IT soon.

**1<sup>st</sup> Office Assistant report** – (see attached).

**2<sup>nd</sup> Office Assistant** – (see attached).

**District Conservationist** – (see attached)

### **Board Action Items**

- Motion made by Soliz to approve the Prevailing Wage Ordinance, was seconded by Womack and **motion carried**.
- Motion made by Pauling to approve the Sub-agreement conditional on the outcome of the Summer Conference, was seconded by Soliz, and **motion carried**.

Discussion followed that it was possible that this year's dues to AISWCD would be paid likewise.

**Financial report and current bills** – Motion made by Soliz to accept financial report and pay current bills, was seconded by Konen, and **motion carried**.

Discussion followed to answer last month's questions about depreciation.

### **Committee Reports**

*Personnel* annual reviews are coming up.

*Urban* Curran will be re-negotiating our hourly wage at O'Hare. It hasn't changed since 2008. The increase will likely be \$115 an hour due to increased cost of doing business. SESC fees went up in 2013 but we never increased the billing for O'Hare.

*Agriculture* Discussion followed on how Kendall County and Dubuque Iowa have been handling drainage district projects to prevent flooding.

*Legislative* none.

*Marketing* none.

**Old Business** .Summer Conference Resolutions were discussed and Fabrizius was instructed to vote on the eight resolutions thus:

1. Yes;
2. Yes;
3. Yes;
4. Fabrizius will re-write this to remove the words "Open Meetings Act" and "Freedom of Information Act", but still keep the spirit of the resolution;
5. Yes;

6. Yes;

7. Support in principle only, as this way this resolution is worded is more like a personal attack;

8. Fabrizio will ask this to be re-written to say: "Therefore, be it resolved that AISWCD shall not prohibit any district's participation in any programs for which AISWCD receives administrative fees and pass through funds based on payment of dues to the AISWCD." In the event that Fabrizio cannot make it to Summer Conferences, Soliz is his alternate.

**New Business** none.

Motion made by Soliz and seconded by Konen to adjourn the board meeting at 9:45 p.m., and **motion carried**.

Respectfully submitted,

William Pauling  
Secretary/Treasurer

JS