Board Meeting Minutes – December 13, 2018

Call to order – Vice Chairman, Konen, called the meeting to order at 4:30 p.m. in the Executive Conference Room at 2315 Dean St., Suite 100, St. Charles, IL. Board members present were: Pauling, Quinn, Soliz, and Konen. Fabrizius arrived at 5:00 p.m. Staff members present were: Curran, Rankin, Hagen-Moeller, McPartlan, Shroder, and Rospopo. Grabowski, was absent.

Approval of Agenda – Motion made by Soliz to approve the agenda and seconded by Pauling, and motion carried.

Approval of Minutes – Motion made by Pauling to approve the November 8, 2018 board meeting minutes and seconded by Quinn, and motion carried.

Public Comment: None.

Correspondence:
- Illinois Dept. of Ag letter approving the FY19 allocation
- Illinois NREC letter that included a flyer of “Using the Maximum Return to Nitrogen.”
- Letter from Illinois Dept. of Transportation thanking Fabrizius for being on the Community Advisory Group.
- Letter from Kane County Division of Transportation inviting us to a public meeting on November 27, 2018 regarding the Kirk Road bridge project.

Time Sheets: Motion made by Konen to approve the time sheets with one change as noted, and seconded by Pauling, and motion carried.

LUO Review: Motion made by Pauling to approve LUOs 18-107 -A-E AND 108 through 18-118 and seconded by Soliz, and motion carried.

Staff Reports:
Administrative Coordinator – (see attached)

Resource Conservationist – (see attached).

Resource Analyst – (see attached).
- Resource Analyst position description tabled for January meeting.

Resource Assistant – (see attached).

Office Assistant – (see attached).

Board Action Items:
- Motion made by Quinn and seconded by Soliz for the purchase of a monitor for McPartlan in the amount of $165.00, and motion carried.

Financial report and current bills – Motion made by Soliz to accept financial report and pay
current bills seconded by Pauling, and **motion carried**.

**Committee Reports**

*Personnel:*

**Urban:**
- Curran to begin preparing new grant for Urban Manual which is due 12/31/18.

**Agriculture:**

**Legislative:**
- Curran and Hagen-Moeller to develop a grant cost share program

**Land Use Opinion:**

**Old Business:**
- Discussion regarding the Strategic Planning process and where we go from here. Discussed the possibility of hiring a marketing company or create a part time marketing position to help us get our name out. Possibility hire a technical person so Curran and McPartlan can spend more time doing marketing work. Will try to have Alicia Schatteman at our board meeting in January.
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**New Business:**
- Soliz and Pauling to let Hagen-Moeller know whether they will again serve as directors
- Discussed the 2019 Illinois Conservation Cropping Seminar Jan. 22, 2019 in Mendota. Possibly offer to producers that we pay for their registration of $20.00.

**Motion** made by Pauling and seconded by Soliz to adjourn at 6:10 p.m., and move to executive session, and **motion carried**.

Motion made by Soliz and seconded by Konen to approve the decisions made in executive session and **motion carried**.

Motion made by Quinn and seconded by Pauling to adjourn the board meeting at 6:30 pm and motion carried.

Respectfully submitted,

William Pauling  
Secretary/Treasurer  
SMR