

# KANE-DUPAGE SOIL & WATER CONSERVATION DISTRICT

## Board Meeting Minutes – May 13, 2021

**Call to order** – Vice Chairman Konen called the meeting to order at 7:10 p.m. via a Zoom meeting. Board members present were: Soliz and Quinn. Staff members present were: Hagen-Moeller, McPartlan, Shroder, Monreal and Rankin. Pauling was absent. Chairman Fabrizius joined the meeting at 7:18 p.m.

**Approval of Agenda – Motion** made by Soliz to approve the agenda and seconded by Quinn; and **motion carried.**

**Approval of Minutes – Motion** made by Soliz to approve the agenda and seconded by Quinn; and **motion carried.**

**Time Sheets: Motion** to approve was made Soliz by and seconded by Quinn; and **motion carried.**

**LUO Review: Motion** made by Soliz to approve LUOs **21-032 to 21-039 except 21-034 and 21-037** seconded by Quinn; and **motion carried.**

**Public Comment:** none

**Correspondence:** none.

### Staff Reports:

**Resource Analyst** – Chairman Fabrizius asked Becky Monreal to introduce herself to the board first. She gave us a little of her background, schooling and experience. The board introduced themselves.

**Administrative Coordinator** – Hagen-Moeller asked for guidance on budget policy. The board came to a consensus that employees should be able to charge any standard items they need under \$500 without having to come to the board for permission. Fabrizius would like the board to approve any training over \$100. Hagen-Moeller will revise policies accordingly.

**Resource Conservationist** – McPartlan talked about how his meeting with Dave Kaptain, Mayor of Elgin, went.

**Resource Assistant** – (see attached).

**Office Assistant** – (see attached).

**District Conservationist**– none.

### Board Action Items:

McPartlan's discussion of using old program money for an upcoming Tyler Creek Native Planting Proposal was tabled until McPartlan can get a definite proposal from Tyler Creek Watershed group.

**Motion** made by Soliz and seconded by Quinn to fund Logan Wilding Pollinator Habitat Restoration plan with \$3200 of our cost-share money; and **motion carried.**

The board decided to avail itself of a free advertising opportunity at the Kane County Farm Bureau to let people know we have cost-share money for conservation efforts such as streambank stabilization.

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**Financial report and current bills** – Hagen-Moeller said that the health insurance that the district currently pays for its employees is going up, and when comparison shopping revealed that all the comparable plans were more money. **Motion** made by Konen to keep the current insurance plan was seconded by Quinn; and **motion carried**. **Motion** made by Soliz to accept financial report and pay current bills seconded by Quinn; and **motion carried**.

**Personnel Committee:** Hagen-Moeller asked if the board would be willing to add an item to the agenda for next month regarding the buy-down of employee comp-time. The board will consider this next month.

**Legislative Committee:** none.

**Outreach Committee:** Soliz asked Monreal to head our Outreach committee and take over the Facebook and other social media accounts.

**Old Business: Motion** made by Soliz and seconded by Quinn to buy a gift card of \$100 for the retirement party for Joe Bybee; and **motion carried**.

**New Business:** Soliz brought up an opportunity to the board for McPartlan to be co-chair with Soliz on the board of Chicago Wilderness' Agriculture committee. The board agreed.

**Motion** made at 8:59 p.m. by Soliz and seconded by Quinn to adjourn; and **motion carried**.

Respectfully submitted,

William Pauling  
Secretary/Treasurer

JS