

KANE-DUPAGE SOIL & WATER CONSERVATION DISTRICT

**Board Meeting Minutes – October 14, 2021**

**Call to order** –Chairman Fabrizius called the meeting to order at 7:07a.m. at our offices at 2315 Dean Street, St. Charles, IL 60175. Board members present were: Fabrizius, Pauling, Konen, and Quinn. Soliz was absent. Staff members present were: Hagen-Moeller, McPartlan, Rankin, Monreal, Jennifer Shroder, Rebecca Briggs and Rand Briggs.

**Approval of Agenda – Motion** made by Pauling to approve the agenda, as revised to include a motion for new office furniture, and seconded by Quinn and **motion carried.**

**Approval of Minutes – Motion** made by Konen to approve the minutes of August 12, 2021 meeting and seconded by Pauling, and **motion carried.**

**Time Sheets: Motion** to approve was made by Konen and seconded by Quinn, and **motion carried.**

**LUO Review: Motion** made by Pauling to approve LUOs **21-064 through 21-080C** seconded by Pauling; and **motion carried.**

**Public Comment:** None

**Correspondence:** Hagen-Moeller advised that the AISWCD might be raising their dues. Had a brief discussion and was determined that we will wait until after Winter Training to discuss further.

**Staff Reports:**

**Resource Analyst** – (see attached) Monreal described a new approach to document the soil erosion and sediment control inspections.

**Administrative Coordinator** – (see attached). Attempting a viral Envirothon this year. Fiscal review has not started yet.

**Resource Conservationist** (see attached). McPartlan gave a brief demonstration on the Illinois Urban Manual app he developed for the recent tuition reimbursement funds.

**Resource Assistant** – (see attached).

**Office Assistant** – (see attached).

**District Conservationist** – (see attached). Rebecca Briggs discussed the civil rights and ethics requirements that should be adhered to by the staff and board. She asked all board members to sign the document, which they did.

**Board Action Items:**

**Motion** made by Quinn and second by Konen to approve quote from Villa Park Office Furniture not to exceed \$7,709.00, and motion carried.

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Motion made by Quinn and seconded by Pauling to approve the FY20PFC funds to \$7,500.00, and **motion carried.**

**Motion** made by Pauling and seconded by Quinn to approve to approve the FY22 Admin Agreements and **motion carried.**

**Motion** made by Pauling and seconded by Konen to approve comp time buy down for Hagen-Moeller in the amount of \$431.93. and **motion carried.**

**Financial report and current bills.** **Motion** made by Konen to accept financial report and pay current bills seconded by Pauling; and **motion carried.**

**Personnel Committee:** Request made by Hagen-Moeller to buy down her comp time.

**Legislative Committee:** Association may increase their dues.

**Outreach Committee:** none.

**Old Business:**

**New Business:**

- The board meeting for November will be held on November 10<sup>th</sup> at 7:00 a.m. due to Veteran's Day falling on a Thursday.

Motion made at 9:30 p.m. by Konen and seconded by Quinn to adjourn the meeting, and **motion carried.**

Respectfully submitted,

William Pauling  
Secretary/Treasurer

SMR