

KANE-DUPAGE SOIL & WATER CONSERVATION DISTRICT

Board Meeting Minutes – November 14, 2019

Call to order – Chairman Fabrizius called the meeting to order at 7:03 p.m. in the Executive Conference Room at 2315 Dean St., Suite 100, St. Charles, IL. Board members present were: Fabrizius, Quinn, Pauling, and Konen. Board Member Soliz was absent. Staff members present were: McPartlan, Rankin, and Hagen-Moeller. Shroder and Rospopo were absent. John Harris from a5 Branding and Mark Bramstedt also attended the meeting.

Approval of Agenda – Motion made by Konen to approve the agenda and seconded by Pauling, and motion carried.

Approval of Minutes – Motion made by Quinn to approve the October 10, 2019 board meeting minutes and seconded by Pauling and **motion carried.**

Public Comment: None

Correspondence: None

Time Sheets: Motion made by Konen to approve the time sheets and seconded by Quinn, and **motion carried.**

LUO Review: Motion made by Pauling to approve LUOs **19-082 to 19-093** seconded by Quinn, and motion carried.

Staff Reports:

Administrative Coordinator – (see attached.)

Resource Conservationist – (see attached).

Resource Analyst – (see attached.)

Resource Assistant – (see attached).

Office Assistant – (see attached).

John Harris from a5 Branding attended to present logo drafts for review. Of the three submitted, all three were favorable with the board. After a discussion and making some minor changes, John will submit the revised logo samples for review and decision.

Mark Bramstedt submitted his review of the LUO criteria and procedures. After much discussion, it was decided that Mark will make his presentation to the board and staff at the January meeting. This will include the criteria, procedures, and LUO application form.

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Board Action Items:

Motion made by Quinn and seconded by Pauling to approve the cleaning of office carpet in the event Bluestone Management does not take care of it, not to exceed \$600.00, and **motion carried**.

Motion made by Konen and seconded by Quinn to approve the rental of a dumpster not to exceed \$400.00, and **motion carried**.

Financial report and current bills – Motion made by Quinn to accept financial report and pay current bills seconded by Konen, and **motion carried**.

Committee Reports:

Personnel - None

Urban - None

Agriculture – None

Marketing – None

Legislative – None

Old Business: It was agreed that we would have the Spring tree sale for one more year to determine if it is still a profitable program.

New Business:

Motion made by Pauling and seconded by Quinn to adjourn at 10:07 p.m., **motion carried**.

Respectfully submitted,

William Pauling
Secretary/Treasurer

SMR