

# KANE-DUPAGE SOIL & WATER CONSERVATION DISTRICT

## Board Meeting Minutes – May 9, 2019

**Call to order** – Chairman Fabrizius called the meeting to order at 7 p.m. in the Executive Conference Room at 2315 Dean St., Suite 100, St. Charles, IL. Board members present were: Fabrizius, Pauling, Quinn, Soliz, and Konen. Staff members present were: Curran, McPartlan, Rospopo, Shroder, and Hagen-Moeller. Rankin was absent. One guest was present, John Harris from A5 Branding and Digital (a marketing company familiar with environmental issues).

**Approval of Agenda** – Motion made by Soliz to approve the agenda and seconded by Pauling, and **motion carried**.

**Approval of Minutes** – Motion made by Soliz to approve the April 11, 2019 board meeting minutes and seconded by Konen, and **motion carried**.

**Public Comment:** John Harris gave a presentation on why he thinks his company is a good fit for our needs.

**Correspondence:** Subpoena from Mark W. Daniel of the Daniel Law Office regarding the southeast corner of Clarendon Hills Road and 91<sup>st</sup> Street.

**Time Sheets:** Motion made by Konen to approve the time sheets with one change as noted, and seconded by Pauling, and **motion carried**.

**LUO Review:** Motion made by Soliz to approve LUOs **19-028 to 19-036** seconded by Pauling, and **motion carried**.

### Staff Reports:

**Administrative Coordinator** – (see attached,) Hagen-Moeller mentioned that the USDA requires 150 sq ft per person for office space, which will change the way we need to lay out any new office furniture we purchase, and the layout must be ADA compliant.

**Resource Conservationist** – (see attached).

**Resource Analyst** – (see attached.)

**Resource Assistant** – (see attached).

**Office Assistant** – (see attached).

**District Conservationist** – Rospopo mentioned that we should let him know if we come across any candidates for EQIP, Friday is the deadline for applications and for CSP as well.

### Board Action Items:

Motion made by Konen and seconded by Quinn to make the call for further information from the firm that John Harris was representing about the cost and options available to help us with

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marketing and **motion carried.**

Motion made by Konen and seconded by Soliz to purchase Adobe Acrobat for Hagen-Moeller and Bramstedt and **motion carried.**

The Strategic Plan agenda item was tabled until next month.

Motion made by Konen and seconded by Quinn to purchase boots for McPartlan and **motion carried.**

Motion made by Quinn and seconded by Pauling to sign the NRCS agreement and **motion carried.**

Motion made by Soliz and seconded by Pauling to purchase a janitorial cabinet not to exceed \$500 and **motion carried.**

Motion made by Soliz and seconded by Konen to pay for Patrick to go to SAI: Next Generation Farming conference June 26-28, 2019 in Chicago not to exceed \$800, and **motion carried.**

**Financial report and current bills** – Motion made by Soliz to accept financial report and pay current bills seconded by Quinn, and **motion carried.**

### **Committee Reports**

*Legislative* – Soliz mentioned that a bill passed to rein in coal ash.

*Agriculture* – Pauling mentioned HB2737 as a concern but was not sure if it would change the SWCD Act much at all. It is only supposed to add more verbiage about soil.

*Urban* – Curran said they will find out how much traffic the new Urban Manual site is getting.

**Old Business:** Awards should be part of the new marketing plan.

**New Business:** Soliz mentioned that the Mill Creek Watershed people may come to a board meeting. The directors expressed interest in what is called a board tour, which would be a day when staff could take them to sites to see what staff is doing.

**Motion** made by Soliz and seconded by Konen to adjourn at 9:18 p.m., **motion carried.**

Respectfully submitted,

William Pauling  
Secretary/Treasurer

JS